

Diocese of Oakland Cursillo – English Speaking Section

Meeting Name:	Secretariat Monthly Meeting		
Meeting Facilitator:	Shawn Meade		
Meeting Date/Time:	Tuesday, October 22, 2024, 7:00 p.m.		
Meeting Location:	Corpus Christi Catholic Church, Piedmont		
In Attendance:	Shawn Meade *Lay Director	Mary Kessler *Treasurer	Unfilled Palanca Chair
	Geri Cooney *Assistant Lay Director	Therese Perez *Communications	Kelleen Bush Rich Vivrette
	Unfilled *Secretary	Evelyn Isidro *School of Leaders	*Music
	Louie Archuleta Bob Lanuza Danny Vargas *Pre-Cursillo	Craig Wilson Marlene Wilson *Cursillo Weekend	Cathy Romero Andrea Limb Edwin Badua Denise Jin *Post Cursillo
Present Bolded *Voting Position	Denise Jin Registrar	Bob Lanuza Past Lay Director	Fr. Leo Edgerly Spiritual

Topic
Opening prayer: - Bob Lanuza
Approved meeting minutes with corrections: for September, 2024
Financial Report: - Mary Kessler Bank Balance as of 9/30/2024 \$23,578.71 <ul style="list-style-type: none"> • Currently running at a deficit for 2024 of \$3,503.42 • We have received bill for National Cursillo 2024 dues of \$400 • We have not received the bill for Regional Cursillo 2024 dues of \$400
Lay Director's Report: - Shawn Meade <ul style="list-style-type: none"> • Cursillo Weekend Chairperson to create committee to inventory and organize the storage container. Also create an inventory list to be completed at the end of the weekend. Mary to provide contact information to Craig for two people (Roberta Santiago and Estella Ortiz) with organizational skills that are willing to assist in organizing. • Create a weekend close out committee to clean up, store items in the container, close up venue and return keys. Also create a check off list for the tasks to be completed. • Andrea and Mary to work on updating the Rector/a and the Chef's manuals. Bob and Shawn will review the updates made to the chef's manual. • Cursillo shirts for the secretariat. Cursillo National currently out of stock.
Assistant Lay Director's Report: - Geri Cooney <ul style="list-style-type: none"> • Discussed and approved \$25 stipend for priests who served at the reconciliation service for Cursillo weekends 350 and 351 and all weekends going forward. <ul style="list-style-type: none"> • Geri to provide list of priests who served for weekend 351. • Mary to issue checks, write a note and mail out. • Annual newsletter to be folded and stuffed on November 19 <ul style="list-style-type: none"> • Newsletter to be created by Therese. • Geri to provide previously sent newsletters (2022 and 2023) to Therese. • Geri to make copies of the newsletter when created. She will also provide envelopes, stamps, return address labels and printed address labels

Assistant Lay Director's Report (Continued)

- Geri to make copies of the newsletter when created. She will also provide envelopes, stamps, return address labels and printed address labels.
- Mary to reserve the Gibson Center
- Shawn to arrange pizza for the evening.

Registrar: - Denise Jin

- Discussed and reiterated that the minimum age to attend a Cursillo weekend is 25
- Medical CPAP needs to be added to application to have outlets available for the weekend

Cursillo Weekend Chairperson: - Craig

- Craig to research pricing to purchase 6 monstrances for chapel visits
- Bibles, Cursillo crosses and Pilgrims Guide have a 2 week order lead time. Take inventory of items with sufficient time to order before the next Cursillo weekend.

Past Lay Director: - Bob Lanuza

- Will work with St. Elizabeth Seton for a Fall 2025 and Spring 2026 Cursillo
- Work with Fr. Mark Wiesner, Mike Harmon and the Korean Community to create a relationship with Cursillo

Open Table

- 2025 Regional Spring Encounter May 2-3
- World Wide Encounter to be held in Rome June 2025

Closing Prayer: - Kelleen Bush**2025 Upcoming Events**

Event	Dates	Location	Notes
Secretariat Meeting	January 28, 2025 - 7 p.m.	Corpus Christi Church, Piedmont	
Annual General Meeting	February 1, 2025 2 pm	Corpus Christi Church, Piedmont	
Secretariat Meeting	March 25, 2025 - 7 p.m.	Corpus Christi Church, Piedmont	
Secretariat Meeting	April 22, 2025 - 7 pm	Corpus Christi Church, Piedmont	
Secretariat Meeting	May 27, 2025 - 7 pm	Corpus Christi Church, Piedmont	
Secretariat Meeting	June 24, 2025 - 7 pm	Corpus Christi Church, Piedmont	
Secretariat Meeting	July 22, 2025 - 7 pm	Corpus Christi Church, Piedmont	
Secretariat Meeting	August 26, 2025 - 7 pm	Corpus Christi Church, Piedmont	
Men's Weekend		St. Elizabeth Ann Seton, Pleasanton	
Women's Weekend		St. Elizabeth Ann Seton, Pleasanton	
Secretariat Meeting	September 23, 2025 - 7 p.m.	Corpus Christi Church, Piedmont	
Secretariat Meeting	October 28, 2025 - 7 p.m.	Corpus Christi Church, Piedmont	
Secretariat Meeting	November 18, 2025 - 7 p.m.	Corpus Christi Church, Piedmont	
Secretariat Meeting	December 2025	NA	No meeting scheduled